

# WYOMISSING AREA SCHOOL DISTRICT 2006-3780

## Minutes July 24, 2006

The regular meeting of the Board of School Directors convened at 7:35 p.m. in the Community Board Room of the Jr./Sr. High School with Mr. Snyder, Board President, presiding.

Board Members Present: Mrs. Barnett, Mr. Fitzgerald, Mr. Hinsey, Mr. Larkin, Mrs. McCready, Mrs. Sakmann, Dr. Shuttlesworth, and Mr. Snyder.

Board Member Absent: Mr. Deem

Administrative Staff Present: Dr. Larson, Dr. Kennedy, Dr. Riedel, Mr. McDonnell, and Mr. Dawson

Attendees: Mr. Socrates Georgeadis, Kozloff Stoudt; Mr. Darrin Youker, Reading Eagle; and Ms. Heidi Silverman.

### PLEDGE OF ALLEGIANCE

Following the pledge, President Snyder announced that an executive session was held on July 17, 2006, at the conclusion of the work session to discuss personnel matters and the Board did not take action.

### PUBLIC COMMENT

None.

### APPROVED MEETING MINUTES

Upon motion by Mrs. Barnett, and seconded by Mrs. McCready, the minutes of the following meetings were approved as presented and included as part of these official minutes.

June 12, 2006	Work Session
June 19, 2006	Regular Business Meeting

Yeas: 8.  
Nays: 0. Motion carried.

### RATIFIED FINANCIAL REPORTS

Upon motion by Mrs. McCready, and seconded by Mrs. Barnett, payment of properly approved vendor invoices for the General Fund, and the 2003 G.O. Bond, June 2006 were approved.

Yeas: Barnett, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.  
Nays: None. Motion carried

### CORRESPONDENCE

None

### SUPERINTENDENT'S UPDATES

Dr. Larson said due to the impact and the complication of Act 1, she recommended the Board have a presentation at the work session in August with an advertisement to inform residents. She reminded the Board that they must appoint a Local Tax Study Commission by September 14. She recommended a newspaper ad to solicit participants for the committee as well as a web site posting and notices in the school buildings.

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The Board agreed that having the presentation at the work session on August 21, 2006, would be a good idea, and she should move forward with plans.

APPROVED  
SUPERINTENDENT'S  
REPORT

Upon motion by Mrs. Sakmann, seconded by Mr. Larkin, the Board of School Directors approved the Superintendent's Report dated July 24, 2006, and the personnel addendum item to approve the retirement of David Bensinger, custodian, effective at the end of the day on August 16, 2006. Also included on the addendum to the Superintendent's Report was the finance item to authorize the delinquent tax solicitor (BMF Law Group) to execute on the following properties: Parcel #96-4396-08-78-6803, Parcel #96-4396-08-99-7142, Parcel #93-5307-17-10-4175 and Parcel #93-5307-17-20-3096 by sheriff sale of real estate. These properties are delinquent on taxes for the 2004 and 2005 tax years in excess of \$50,000.

Yeas: Barnett, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.  
Nays: None. Motion carried.

PERSONNEL

SEVENTH FIRST  
GRADE APPROVED

Upon motion by Mrs. Sakmann, seconded by Mrs. McCready, the Board of School Directors approved the addition of a seventh section in the first grade based upon student enrollment for the 2006-07 school year.

Yeas: Barnett, Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.  
Nays: None. Motion carried.

APPROVED  
ADMINISTRATORS'  
SALARIES 2006-07

Upon motion by Mrs. McCready, seconded by Dr. Shuttlesworth, the Board of School Directors approved the administrators' salaries for 2006-07 as per the list provided to the Board and included as part of these official minutes.

Yeas: Fitzgerald, Hinsey, Larkin, McCready, Sakmann, Shuttlesworth, and Snyder.  
Nays: Barnett. Motion carried.

APPROVED ACT 93  
PLAN

Prior to voting on the Act 93 Plan, it was noted that some changes were made in the executive session held prior to the beginning of the business meeting this evening.

Upon motion by Dr. Shuttlesworth, seconded by Mr. Hinsey, the Board of School Directors approved the Act 93 Plan for administrators effective July 1, 2006, to June 30, 2009, as per the document included as part of these official minutes.

# WYOMISSING AREA SCHOOL DISTRICT 2006-3782

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Yeas: Barnett, Fitzgerald, Hinsey, Larkin, McCreedy, Sakmann,  
Shuttlesworth, and Snyder.  
Nays: None. Motion carried.

## SCHOOL BOARD MEMBER REPORTS

Mr. Snyder announced that Dr. Lees replaced Dr. Runkle, who retired recently as the Berks Career & Technology Director.

He also reported that the student-built house was completed and is for sale.

## E.I.T. BOARD

Mrs. McCreedy and Mrs. Barnett are unable to attend the meeting on Tuesday evening, but they encouraged anyone who could, to attend.

## NEW BUSINESS

### APPROVED SPECIAL EDUCATION AGREEMENT LEGAL FEES

Upon motion by Mrs. McCreedy, seconded by Mrs. Sakmann, the Board of School Directors approved a special education agreement covering legal fees only for one elementary student ID #202394.

Yeas: Barnett, Fitzgerald, Hinsey, Larkin, McCreedy, Sakmann,  
Shuttlesworth, and Snyder.  
Nays: None. Motion carried.

## OLD BUSINESS

The dates for the next Board meetings were announced. It was noted that an Act I presentation would occur on August 21, 2006, and unless a special meeting is scheduled, they could possibly approve the Commission on August 28, 2006, since there were no additional meetings scheduled prior to September 14, 2006.

Mr. Larkin received the PSBA salary study, but he said there were a few errors which will be corrected prior to getting a final copy.

Mrs. Barnett stated that she feels the procedure for student cafeteria accounts may have to be re-examined because the notice may not be enough time to notify parents of a deficit in their child's account.

## PUBLIC COMMENT

None.

## ADJOURNMENT

There being no further business, a motion was made by Mrs. McCreedy and seconded by Mr. Fitzgerald to adjourn to executive session at 8:00 p.m.

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Arthur J. McDonnell  
Board Secretary

## SUPERINTENDENT'S REPORT

### I. Personnel

#### A) EMPLOYEE

1. Approve Professional Staff Appointment – **Bridgett Rothermel**, Long-Term Substitute 6<sup>th</sup> Grade Teacher at West Reading Elementary Center effective August 17, 2006 for the 2006-07 school year, at B, Step 1, \$37,700, pending receipt of all necessary documents.

*Background Information: Ms. Rothermel is a May 2006 graduate of Shippensburg University, having earned a B.S. in Elementary Education with a minor in reading.*

2. Approve Support Teachers for New Professional Staff 2006-07 with a \$500 stipend –

<i>Support Teacher</i>	<i>Inductee</i>	<i>Assignment</i>
<b>Colleen Binder</b>	Kami Fecho-Border	WHEC – Grade 4
<b>Andrea Bensusan</b>	Kelly Ferrandino	WREC – Grade 6
<b>Staci Futrick</b>	Caitlin Gibbs	WHEC – Autistic Support
<b>Tammy Lobaugh (.5)</b>	Jennifer Lengel	WHEC – Spanish
<b>Amy Miller-Cush (.5)</b>	Kara Les	WHEC – Librarian
<b>Laurie Balatgek (.5)</b>	Kara Les	
<b>Cyndy Kuczala</b>	Jill Romanies	WHEC – Grade 2
<b>Mary Hollinger</b>	Laura Schaeffer	Nurse
<b>Toni Wengerd (.5)</b>	Carrie Thomas	WHEC – LTS Music, 1 <sup>st</sup> sem.
<b>Rose Sneeringer</b>	Bridgett Rothermel	WREC – Grade 6 (LTS)

3. Approve Work Outside the Contracted Year –
  - a. **Andrew Hoffert**, ESY Program Instructor, not to exceed 12 hours, at the rate established in the teachers' contract.
  - b. **Staci Futrick**, training to use a specific computer program, not to exceed 8 hours, at the rate established in the teachers' contract.
  - c. **Melissa Siegfried**, 6 hours Excent Tera: IEP set-up.
  - d. **Jane Ney**, 6 hours Excent Tera: IEP set-up.
  - e. **Jodi Wirebach**, 6 hours Excent Tera: IEP set-up.
4. Approve Substitute Bonus Payment for second semester of the 2005-06 school year in the amount of \$9,800.
5. Approve Professional Employee Contracts –
  - a. **Stephen Reazor**, elementary teacher
  - b. **Cynthia Kuczala**, elementary teacher
  - c. **Rose Sneeringer**, elementary teacher
  - d. **Tracy Miller**, secondary, special education teacher

- e. **Joseph Alcaro**, secondary, social studies teacher
- f. **Scott Schimpf**, music teacher, band director
- g. **Glen Johnston**, school psychologist

*Background Information: These temporary professional employees have completed three years of satisfactory service to the Wyomissing Area School District and therefore are entitled to become professional employees subject to the provision of the "Public School Code of 1949."*

- 6. Approve School Psychologist Agreement – **Brenda Wilczek**, certified school psychologist, at \$65 per hour, effective the 2006-07 school year.
- 7. Approve Support Staff Resignation –
  - a. **Meredith Quillman**, part-time Computer Lab Aide at the Jr./Sr. High School, effective June 9, 2006.
- 8. Approve Support Staff Appointments –
  - a. **Martin Fasig**, full-time 12-month second shift Custodian at the Jr./Sr. High School for 8 hours per day at \$10.18 per hour, effective July 25, 2006.
  - b. **Lisha Rowe**, full-time Special Education Instructional Aide at the Jr./Sr. High School for 35 hours per week at \$9.09 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - c. **Giselle Clark**, full-time Special Education Instructional Aide at West Reading Elementary Center for 35 hours per week at \$9.31 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - d. **April Bergen**, full-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 35 hours per week at \$9.09 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - e. **Marie Minnich**, full-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 35 hours per week at \$10.87 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - f. **Lisa Reichardt**, full-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 35 hours per week at \$9.31 per hour during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - g. **Patti Frey**, part-time Special Education Instructional Aide at the Jr./Sr. High School for 32.5 hours per week at \$9.31 per hour during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - h. **Karen Ellis**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 32.5 hours per week at \$9.31 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.

- i. **Melissa Pease**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 32.5 hours per week at \$9.09 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - j. **Sandra Magaro**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 32.5 hours per week at \$8.87 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - k. **Annemarie Melcher**, part-time Teacher's Instructional Aide for 3.5 hours per day at \$8.87 per hour, and part-time Cafeteria Monitor for 1 hour per day at \$7.42 per hour, at Wyomissing Hills Elementary Center, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - l. **Ann Brugger**, part-time Library Aide at Wyomissing Hills Elementary Center for 12.5 hours per week at \$8.87 per hour, during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - m. **Susan Kreshan**, part-time Special Education Instructional Aide at West Reading Elementary Center for 32.5 hours per week at \$9.09 per hour during the school year, effective August 22, 2006, pending receipt of all necessary documents.
  - n. **Kim Latino**, part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 32.5 hours per week at \$9.09 per hour during the school year, effective August 22, 2006, pending receipt of all necessary documents.
9. Approve Support Staff Changes –
- a. **Holly Miller**, change from part-time Special Education Instructional Aide at Wyomissing Hills Elementary Center for 32 hours per week to full-time Special Education Instructional Aide for 35 hours per week at Wyomissing Hills Elementary Center at \$9.68 per hour, during the school year, effective August 22, 2006.
  - b. **Michele Krick**, change from part-time Teacher's Instructional Aide (Reading) and part-time Cafeteria Monitor at Wyomissing Hills Elementary Center to full-time Teacher's Instructional Aide (Math) at Wyomissing Hills Elementary Center for 35 hours per week at \$10.25 per hour, during the school year, effective August 22, 2006.
  - c. **Sherry Larrick**, change from full-time Special Educational Instructional Aide at West Reading Elementary Center for 35 hours per week to full-time Teacher's Instructional Aide (Math) at West Reading Elementary Center for 35 hours per week at \$11.53 per hour, during the school year, effective August 22, 2006.
10. Approve Hours for Assistant to the Copy Services Coordinator – Up to 200 hours for services from July 1, 2006 through June 30, 2007.
11. Approve Summer Helpers –
- a. **Caitlyn Kaczor**, summer clerical helper, not to exceed 48 hours at the minimum wage per hour.

- b. **Kelsey Pachuillo**, summer clerical helper, not to exceed 63 hours at the minimum wage per hour.
- c. **Kirsten Polins**, summer clerical helper, not to exceed 66.5 hours at the minimum wage per hour.
- d. **Scott Matz**, summer technology helper, not to exceed 150 hours at the minimum wage per hour.

B) STUDENT

- a. Approve Alternative Education/Placement Agreement with Student ID#101030 for the 2006/07 school year as presented and authorize the appropriate officers of the Board to execute the agreement.

II. Curriculum

- A) Approve Contract with Camp Conrad Weiser for May 2007 for sixth grade in the amount of \$94 per camper (each student pays \$20 of this amount).

III. Finance

- A) Accept Grant Funding from PDE for 2006/07–
  - 1. Safe & Drug Free Schools Grant for \$5,975 to be used to support the Jr./Sr. High School Student Assistance Program.
  - 2. Accountability Block Grant for \$77,946
- B) Authorize the delinquent tax solicitor (BMF Law Group) to execute on the following properties: Parcel # 96-5306-05-07-3767 and Parcel # 96-4396-08-98-4617-001 by sheriff sale of real estate. These properties are delinquent on taxes for the 2004 and 2005 tax years in excess of \$50,000.

IV. Facilities

V. School Activities & Athletics

- A) Approve Supplemental Point Value for 2006-07 at \$79.50.
- B) Approve Supplemental Athletic Appointments for fall 2006-07–
  - 1. **Keith Arnold**, JH Cross County Assistant Coach, 10.3 points, \$819.
  - 2. **Jennifer Voelker**, JH Field Hockey Head Coach, 24 points, \$1,908.
  - 3. **Lindsay Gardecki**, JH Field Hockey Assistant Coach, 14.4 points, \$1,145.
  - 4. **Andrew Haas**, JH Boys' Soccer Assistant Coach, 15.6 points, \$1,240.
  - 5. **Kenneth Fritz**, JH Football Head Coach, 39 points, \$3,101.
- C) Approve Change in Supplemental Appointments for fall 2006-07
  - 1. **Kathy Weidman**, Girls' Co-Assistant Tennis Coach, 16.62, \$1,321.
  - 2. **Karen Oxholm**, Girls' Co-Assistant Tennis Coach, 5.28 points, \$420.

*Background Information: This is a change from the June 15, 2006, Board approved list of athletic appointments where the position was split equally.*

VI. Technology

A) Ratify Apple Lease Agreement

*Background Information: Wyomissing Area School District's continued partnership with Apple provides economical leasing of three new mobile labs as well as replacement of outdated fixed labs in the JSHS. The multi-year lease agreement totals \$369,246.*

B) Ratify Follette Agreement

*Background Information: Follett Destiny is a revision of the Circulation Plus software the district is currently using that provides exciting new features for our libraries' book/media catalogs and student research abilities. It provides the ability to search the libraries from any web-enabled computer. The Destiny cost is \$17,785, and the annual licensing and maintenance is \$6,182.*

C) Approve Agreement with ZUMU Software for Website Hosting not to exceed \$4,600

*Background Information: ZUMU Software provides an interface to our website which gives enhanced flexibility for the district to change/update content on all pages in an easy and efficient manner that is also cost effective.*

VII. Policy

A) Approve Adoption of Revised Policies –

- 102 Academic Standards
- 105 Curriculum Development
- 113.1 Discipline of Students with Disabilities
- 125 Adult Education
- 217 Graduation Requirements
  
- 404 Employment of Professional Employees
- 504 Employment of Classified Employees
- 407 Student Teachers/Interns
- 432 Working Periods
- 433 Professional Growth Guidelines
  
- 508 Employment Contract

VIII. Community Relations

IX. Other Items

- A) Approve voting delegates for PSBA Legislative Policy Council meeting on October 12, 2006.
- B) Approve administrators' authority to issue truancy citations with district justice.

*Background Information: Principals Hartman, Babb, Simyak, and Whye will have the authority to issue truancy citations to District Justice Timothy M. Dougherty.*



**Addendum to  
July 24, 2006 Board Meeting  
Agenda and Superintendent's Report**

**SUPERINTENDENT'S REPORT** (page 7)

I. Personnel

A) EMPLOYEE

12. Approve retirement of David Bensinger, custodian, effective at the end of the day on August 16, 2006.

III. Finance

- E) Authorize the delinquent tax solicitor (BMF Law Group) to execute on the following properties: Parcel # 96-4396-08-78-6803, Parcel # 96-4396-08-99-7142, Parcel # 93-5307-17-10-4175 and Parcel # 93-5307-17-20-3096 by sheriff sale of real estate. These properties are delinquent on taxes for the 2004 and 2005 tax years in excess of \$50,000.

**AGENDA** (page 2)

E) PERSONNEL

3. Approve Act 93 Plan for Administrators effective July 1, 2006, to June 30, 2009, as per the document provided to the Board.